

Documents in the Spokane County Clerk's office circulated randomly around the Processing Department.

At any given time the documents may immediately be required by the court, by counsel or parties wanting to review them prior to court. This interrupts processing and documents are often difficult to locate in their work flow. Two employees cannot work on the same case or document at the same time. Files and documents can become lost. Considerable time is spent copying, faxing, and mailing

SOLUTION

County personnel were aware of Imaging technology in other counties in Washington State. Project Managers determined its value for Spokane County and decided the time was right to implement an imaging system for the Clerk's office.

Integra was selected as the integration company for the project and recommended the use of Documentum ApplicationXtender® software to satisfy the County Clerk's needs. Integra guaranteed the project would be on time on task and on budget. With an established Go Live date of June 1st, timing was critical. A new server, 13 scanners, and several new workstations had to be ordered, delivered and set up prior to the installation of the Documentum and RightFax software. Additionally the integration to SCOMIS as well as a customized scanning and indexing module needed to be developed. Finally, training on all phases of the system needed to be completed by the June 1st deadline for both the IT and the Clerk's staff.

On May 8th installation of ApplicationXtender® and RightFax software was started and on May 21st the scanning module and the SCOMIS integration was delivered and training commenced. Just as planned, on June 1st the system went live.

BENEFITS

- Documents are available for retrieval by any user with security access to the system
- Documents placed in court files on time
- Document images can be faxed or emailed from any of the workstations using RightFax.
- Improved access for the legal community
- Allows Judiciary access to the official court record electronically



GOVERNMENT



ApplicationXtender®

CUSTOMER

Spokane County, Washington
Clerk's Office

"We have never had a project of this complexity be so smooth and to come in on time, on task and on budget. That is a tribute to all of the people involved on the project."

***Becky Gehret,
IS System Development Manager***